

GASLIGHT STEAMPUNK EXPO VENDOR APPLICATION

SEPTEMBER 29 – OCTOBER 2, 2022 – SAN DIEGO MARRIOTT MISSION VALLEY
(this is a fillable PDF)

Thank you for your interest in vending at Gaslight Steampunk Expo! Our theme for 2022 will be Haunted Holidays. This will include everything from Charles Dickens' A Christmas Carol to the ghoulish delights of the Haunted Mansion a la Nightmare Before Xmas, plus a few Victorian Ghostbusters to keep all the ghosts in line.

All vendors are required to offer a minimum of 75% of their items that are Steampunk or Victorian themed items to be considered for the Gaslight Expo Vendor Hall.

Legal Company Name: _____

Owner Full Legal Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Business Email: _____

Business Website: _____

Emergency Contact Name: _____ Phone Number: _____

Gaslight Steampunk Expo Vendors will be determined by committee after reviewing all of the applications and until the Vendor Hall has reached full capacity. All applicants will be juried with consideration based on the following criteria: 1) Number of Steampunk and/or Victorian items; 2) items that pertain to our Haunted Holiday Gothic theme; 3) provide a variety of items of related materials (aka art, books, etc.) that would be of interest to our attendees.

Please provide large pictures with descriptions of your wares or a link to your website. You may attach separate pages if necessary. Also, indicate below if additional page(s) of descriptions are attached. If you are e-mailing pictures, please arrange them on a PDF so that they can be easily printed out (NOT just a number of discrete pictures). Please be sure that any web pages can be printed out.

GASLIGHT STEAMPUNK EXPO VENDOR REQUIREMENTS:

1. California State Form BT-410-D Swap Meets, Flea Markets, Or Special Events Certification.
2. Permanent or Temporary California Seller's Permit

All dealers must fill out and sign the "BT-410-D Swap Meets, Flea Markets, Or Special Events Certification" form. On this form, please note "Section 3, STATUS." If you hold a California State Board of Equalization Seller's Permit, have a Seller's Permit, check that box and enter your account number in the space provided.

If you do not have a Seller's Permit, and are not selling either Exempt Property, or your sales are not exempt Occasional Sales, then you must fill out the Temporary Seller's Permit.

If you collect California Sales Tax, you will need to submit payment with appropriate attached forms. Additional copies of all forms may be found at <http://www.cdtfa.ca.gov/formspubs/cdtfa410d.pdf>. If you have any questions about this regard, contact your local office of the California State Board of Equalization (as listed in the front of your White Pages) or the main office at:

State Board of Equalization, Post Office Box 942879, Sacramento, CA 94279 - Telephone: (800) 400-7115

Load in will be on Thursday, September 30th, 2022 at Noon. The Marriott will provide free basic WIFI, but you may need to provide your own connection for processing payments.

*The San Diego Marriott Mission Valley Hotel is under new ownership. Based on our new contract, the hotel no longer provide free tables for our Vendors. Please note the changes in Vendor pricing based on whether or not you can provide your own tables.

(DO NOT SUBMIT ANY PAYMENT WITH THIS APPLICATION)

_____ One 7' x 7' booth **including** a 6' table + 2 membership badges = \$295 (Two tables maximum per vendor.)

_____ One 7' x 7' booth **without** a 6' table + 2 membership badges = \$250 (Two tables maximum per vendor.)

_____ Additional Memberships = \$50 (maximum 3 extra per booth space)

_____ Total

**If you are accepted as a vendor, you will have 14 days after acceptance to pay for your space via personal/cashier's cheque or by Square.

CANCELLATION AND REFUND POLICY: If you cancel 90 days or more before the date of the show, you are eligible for a full refund of your total payment. If you cancel within 31-90 days of the date of the show, you are eligible for a refund amounting to ½ of your total payment. If you cancel 30 days or less before the date of the show, you forfeit your entire payment and you are not eligible for any refund unless your space can be resold to a vendor on our waitlist. All cancellation requests must be made in writing.

SPECIAL REQUESTS: (i.e. corner space, wall or center, requests to be next to another vendor. Gaslight will consider and accommodate all requests whenever reasonably possible but cannot guarantee fulfillment of such requests).

By submitting this signed Vendor Application to Gaslight Steampunk Expo, _____, [your company name], herein known as "VENDOR," assumes all responsibility for any losses, damages, and/or claims arriving out of injury or damages to guests, other Vendors' or Exhibitors' displays, equipment, and other property brought upon the premises of the Gaslight Steampunk Expo, herein known as "EXPO", and San Diego Marriott Mission Valley Hotel, herein known as "HOTEL", and shall indemnify and hold harmless EXPO, the hotel, its agents, services, and employees for any losses, damages, and claims.

In the case of more than one person representing an individual VENDOR sharing one table, the person whose name appears on this contract assumes full responsibility for that table, as specified here. The Gaslight Vendor Coordinator must be notified, at the time of table reservation, of persons intending to share space. EXPO agrees to provide tables, chairs, and linens, plus additional services as requested above for the duration of the convention.

EXPO is not responsible for the active promotion or marketing of sales for any specific VENDOR. VENDOR is responsible for their own promotion & marketing of goods and services. Any promotion or marketing, including but not limited to signs, banners, fliers, pamphlets, etc. must be convention appropriate, and conform to the laws of the State of California. Although there is no formal dress code expected of our vendors, we would hope for, and encourage you to contribute to the aesthetics of the event in your choice of garb for the duration of the vendors' room hours of operation.

VENDOR agrees to be fully set up by opening of convention operation and to remain set up during all publicly open hours of the convention. No early breakdown is allowed without the prior consent of the Gaslight Steampunk Expo Vendor Coordinator. Vendors are responsible for the collection and payment of California State Retail Sales Tax and/or income tax. All applicants will be juried; consideration will be based on applicability of wares, date of receipt and diversity of merchandise available in the Vendor Hall.

All applicable terms and conditions are contained within this contract.

Signature: _____ Date: _____

Name: _____ Title: _____

E-Mail applications to: gaslight.vendors@gmail.com by June 30th, 2022. You will be notified by August 15th if you will be accepted into the Gaslight Steampunk Expo Vendor Hall.

(DO NOT SEND ANY PAYMENT AT THIS TIME)

Mailing Address: Gaslight Steampunk Expo Vendor Application
c/o Glen Wooten
Post Office Box 1376
Lemon Grove, CA 91946-1376

PLEASE NOTE EXTENDED HOURS THIS YEAR – we will be having a “Night market” the first night, as we often have people chomping at the bit for sales. In addition to our usual times, we will have Thursday night from 5:30PM-9:30 PM for sales, if you desire. Setup will be from 2 PM – 5 PM: at this time, if you will not be participating in the night bazaar, we’d ask that you cease your setup & cover your booth, so others can conduct business. Setup will resume at 8 AM on Friday.

Due to construction, the Pavilion will no longer be available. All vending will be done in “solid wall” meeting space, in the hotel proper, fully adjacent to all Expo activities, with greater access to power and superior lighting. If you wish power, please request – as one room has more power locations, and is more adaptable. Don’t ask the day of setup.

FOR GASLIGHT STEAMPUNK EXPO USE ONLY

DATE RECEIVED: _____ STATUS: _____ PAYMENT: _____